

Regulatory Services/Licensing  
222 Upper Street, London  
N1 1XR

Report of: Director Community Safety, Resilience and Security

Meeting of: Licensing Sub-Committee C

Date: 09/01/2024

Ward(s): Bunhill

**Subject:**

## **PREMISES LICENCE VARIATION APPLICATION**

**Re:**

**ST LUKE'S COMMUNITY CENTRE, ST  
LUKE'S CENTRE, 90 CENTRAL STREET,  
LONDON, EC1V 8AJ**

### **1. Synopsis**

- 1.1. This is an application for the variation of a premise licence under the Licensing Act 2003.
- 1.2. The premises currently holds a licence allowing
  - **The sale by retail of alcohol, on supplies only, Mondays to Sundays from 10:00 until 23:00;**
  - **The performance of plays, the performance of live music, the performance of dance, the playing of recorded music, the exhibition of films, indoor sporting events and boxing or wrestling, Mondays to Saturdays from 10:00 until 23:00 and Sundays from 10:00 until 22:30; and**

- **The premises to be open to the public, Mondays to Sundays from 10:00 until 23:00.**

**The licensable activities are currently limited to the following areas of the premises:**

- **Ground Floor - Dining Room (Lunch Club), Garden Room (Conference Room), Café & Cookery School:**
- **1st Floor - The Lounge, The Club Room, The City and Islington Meeting Room & The Café Terrace:**
- **2nd Floor - The Studio & The St Luke Meeting room; and**
- **3rd Floor - The Loft**

1.3. The variation application is to allow:

**All currently permitted licensable activities and hours to be extended to following additional areas of the premises:**

- **Ground Floor – Wellbeing Hub, Bunhill Room & External Car Park Area.**

1.4. Relevant Representations:

Licensing Authority	No
Metropolitan Police	No: Condition agreed
Noise	No
Health and Safety	No
Trading Standards	No
Public Health	No
Safeguarding Children	No
London Fire Brigade	No
Local residents	Yes: Three local residents
Other bodies	No:

## Recommendations

- 1.5. To determine the application for a variation of the premises licence under Section 34 of the Licensing Act 2003;
- 1.6. These premises are located in the Bunhill Cumulative Impact Area therefore the Licensing Sub-Committee will need to consider Licensing Policy 3, which states that there is a presumption of refusal unless the Sub-Committee is satisfied that there will be no adverse cumulative impact on the licensing objectives.
- 1.7. If the Licensing Sub-Committee grants the application it should be subject to:
  - i. Conditions prepared by the Licensing Officer which are consistent with the Operating Schedule (see appendix 4); and
  - ii. Any conditions deemed appropriate by the Licensing Sub-Committee to promote the four licensing objectives.

## 2. Background

- 2.1. The current premises licence was originally granted on 18<sup>th</sup> August 2015 and has always been held by the St. Luke's Community Centre.
- 2.2. This premises licence variation application was received by the licensing service on 5<sup>th</sup> November 2023.
- 2.3. The Met Police did submit a representation in response to the proposed variation however, this was withdrawn given the condition of approval agreed with the applicant. This condition can be found at appendix 4 of this report.
- 2.4. There were three local resident representations outstanding at the end of the representation period.

Copies of these representations can be found at appendix 3.

## 3. Implications

### 3.1. Financial Implications

- 3.1.1. The Head of Finance reports that the applicant has paid the application fee of £450.00. Should the application be refused, the fee is not refundable.

### 3.2. Legal Implications

- 3.2.1. The legal implications are set out in Paragraph 2.

3.2.2. Legal advice will be provided at the meeting of the Licensing Sub-Committee as necessary.

### 3.3. **Environmental Implications and contribution to achieving a net zero carbon Islington by 2030**

3.3.1. The Licensing Sub-Committee need to consider the impacts that that proposals will have on the environment. An impact is defined as any change to the environment, whether positive or negative, wholly or partially resulting from Council activities. Almost all human activity has some impact on the environment, and it is very unlikely that any activity will not have any implications.

### 3.4. **Equalities Impact Assessment**

3.4.1. The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

3.4.2. An Equalities Impact Assessment is not required in relation to this report, because this is a decision relating to a Premises Licence application under the Licensing Act 2003.

### 3.5. **Planning implications**

3.5.1. None

## 4. **Conclusion and reasons for recommendations**

4.1. That the Licensing Sub-Committee determines this application.

### **Appendices:**

Appendix 1: current premises licence and layout plans;

Appendix 2: application form and layout plans;

Appendix 3: representations;

Appendix 4: suggested conditions and map of premises location.

**Background papers:**

- None.

**Final report clearance:**

Terrie Lane

**Licensing Manager**

Report author: Licensing Service

Tel: 020 75027 3031

E-mail: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

**PREMISES LICENCE  
LICENSING ACT 2003**

<b>Premises licence number</b>	LN/15498-090623	<b>Date of original grant*</b>	18 August 2015
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*\*An annual fee associated with this licence is to be paid on the anniversary of the original grant date.*

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>			
ST LUKES CENTRE 90 CENTRAL STREET			
<b>Post town</b>	London	<b>Post code</b>	EC1V 8AJ
<b>Telephone number</b>	0207 549 8181		

<b>Where the licence is time limited the dates</b>
Not Applicable

<p><b>Licensable activities authorised by the licence</b></p> <p>Ground Floor</p> <ul style="list-style-type: none"> <li>- Dining Room ( Lunch Club )</li> <li>- Garden Room ( Conference Room )</li> <li>- Café</li> <li>- Cookery Scholl</li> </ul> <p>1<sup>st</sup> Floor</p> <ul style="list-style-type: none"> <li>- The Lounge</li> <li>- The Club Room</li> <li>- The City and Islington Meeting Room</li> <li>- The Café Terrace</li> </ul> <p>2nd Floor</p> <ul style="list-style-type: none"> <li>- The Studio</li> <li>- The St Luke Meeting room</li> </ul> <p>3<sup>rd</sup> Floor</p> <ul style="list-style-type: none"> <li>- The Loft</li> <li>• The provision of regulated entertainment by way of: <ul style="list-style-type: none"> <li>The performance of plays</li> <li>The exhibition of films</li> <li>Indoor sporting events</li> <li>Boxing or wrestling</li> <li>The performance of live music</li> <li>The playing of recorded music</li> <li>The performance of dance</li> </ul> </li> <li>• The sale by retail of alcohol</li> </ul>
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## The times the licence authorises the carrying out of licensable activities

- The provision of regulated entertainment for the performance of plays:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for the exhibition of films:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for indoor sporting events:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for boxing or wrestling:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for the performance of live music:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for the playing of recorded music:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for the performance of dance:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The sale by retail of alcohol:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	23:00

**Gaming Machine Provision:**

Not applicable

**The opening hours of the premises:**

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	23:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On supplies

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

St Luke's Community Centre  
90 Central Street  
London  
EC1V 8AJ

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Paul Bambury

██████████  
██████████████████  
██████████  
██████████



**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

Islington Council  
Public Protection Division  
222 Upper Street  
London  
N1 1XR  
T: 020 7527 3031  
E: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)



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Service Manager (Commercial)

20/07/2023

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Date of Issue

Licence

## **Annex 1 - Mandatory conditions**

1. No supply of alcohol may be made under the premises licence:
  - a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. All door supervisors shall be licensed by the Security Industry Authority.
4. The admission of children to the exhibition of a film shall be restricted in accordance with the recommendation of a film classification body as defined in the Video Recordings Act 1984 or Islington Council acting as the licensing authority where it has given notice in section 20(3) of the Licensing Act 2003.

There are further 'Mandatory conditions' applicable to licences authorising the supply of alcohol. A full list of the current mandatory conditions is available from the licensing pages on Islington's web site, [www.islington.gov.uk](http://www.islington.gov.uk). This list is subject to change by order of the Secretary of State and licensees and other responsible persons are advised to ensure they are aware of the latest conditions.

## **Annex 2 - Conditions consistent with the Operating Schedule**

1. There will always be the provision of food available when ever alcohol is being served.
2. CCTV shall be installed, operated and maintained in agreement with the Police. Maintained means that the system will be regularly serviced ( at least once a year) and checked every two weeks to ensure that it is storing images correctly and a log kept and signed by a Supervisor to this effect. The system will provide an identifiable full head and shoulder image of everyone entering the premises and will operate in any light conditions within the premises. The system will cover the full exterior of the premises and shall record in real time, date and time stamped and will operate whilst the premises is open for licensable activities. The recordings will be kept for a minimum of 31 days and copies will be made available to an Authorised Officer or a Police Officer (subject to the Data Protection Act 1998) within 24hrs of any request free of charge. There will always be a member of staff on duty who can operate the system, to allow Officers to view recordings and if required by a Police Officer, provide a copy of images immediately free of charge to assist in the immediate investigation of offences. If the system malfunctions and will not be operating for longer than one day of business then Police must be informed.
3. A clear and legible notice outside the premises indicating the normal hours under the terms of the premises licence during which licensable activities are permitted.
4. Custom will not be sought by means of personal solicitation outside or in the vicinity of the premises.
5. Staff will be trained in asking customers to use premises in an orderly and respectful manner, including making sure people leave the premises quietly.
6. St Luke's shall not be promoted as a drinking venue.
7. The premises manager shall vet all booking to ensure they comply with the Licensing Act 2003. This includes ensuring no booking are taken for person aged 15 – 25 years old, if the event takes place in the late afternoon or evening.
8. Internal and external lighting shall be maintained at the premises.
9. Staff will be trained in first aid, fire safety, health and safety, prevention of underage sales and the prevention of public nuisance.

10. A log book ( incident records) shall be kept on the premises, in which entries shall be made of all inspections made by those required to be made by statute, and information compiled to comply with any public safety conditions attached to the premises licence that requires to be recorded. The log book shall be made available for inspection by an authorised officer.
11. All parts of the premises and all the fittings and apparatus therein , including door fastenings and notices, lighting, heating, electrical, air conditioning, sanitary accommodation and other installations, will be maintained at all times in good order and a safe condition.
12. Daily, weekly, and monthly Health and Safety checks shall be place.
13. A yearly fire risk assessment shall be implemented by an external consultant.
14. Noise reduction measures shall be in place to prevent noise pollution.
15. Prominent notices shall be displayed requesting that the public respect the needs of nearby residents and leave the area quietly.
16. Deliveries shall be carried out at suitable times to minimise disruption and prevent disturbance to local residents.
17. Customers will be asked not to stand outside and talk loudly in the street.
18. All lighting on or outside the premises will be positioned and screened in such a way so as to not cause a disturbance to nearby residents.
19. Adequate waste receptacles for use by customers will be provided in the local vicinity.
20. A challenge 25 policy shall be in operation at the premises, whereby anyone who is under 18 but looks under 25 will be required to carry acceptable Id, such as a card bearing a PASS hologram, a photographic driving licence or a passport if they wish to purchase alcohol.
21. A child protection policy shall be in place to ensure the protection the vulnerable people in place. All staff shall be made aware of this policy and its procedure and relevant staff shall be trained in this area.
22. All doors and windows to be kept closed, so far as practicable, at all times when noise generating regulated entertainment is taking place i.e. the playing of recorded music, live music, plays, films and performance of dance.
23. Notices will be prominently displayed at exits and in the garden requesting the public to respect the needs of local residents when using the garden and to leave the area quietly.
24. No refuse including bottles will be moved, removed or placed in outside areas of the premises on Sunday or Bank/Public Holiday and between the hours of 9pm and 8am other days of the week.
25. No deliveries on Sunday or Bank/Public Holidays and between the hours of 9pm and 8am other days of the week
26. The licensee shall appoint a noise consultant registered with the Institute of Acoustics or Association of Noise Consultants to prepare a scheme of sound insulation and noise control measures to prevent persons in the neighbourhood from being unreasonably disturbed by regulated entertainment from the premises. The scheme shall be submitted for approval by the Council, and the approved scheme fully implemented to the satisfaction of the Council and the licensee notified in writing accordingly, prior to the premises being used for regulated entertainment.
27. Where entertainment noise control devices or automatic volume control systems are proposed they shall be calibrated and set up, to meet suitable noise control targets. The installation of such devices shall take place under the supervision of an acoustic consultant registered with the Institute of Acoustics who will provide a certificate of the completion and verification of the calibration and set up, including details of the sound system. An annual check of the effectiveness, with re-

calibration where necessary, of the devices shall be undertaken by an acoustic consultant registered with the institute of acoustics, who shall provide a certificate of verification of the calibration and set up. Copies of the certificates of completion and verification of the calibration and set up, both initially and annually, to be provided to the Council's Licensing Team within 21 days of the check of effectiveness

28. If a noise limiting device is installed the entertainment noise control system shall be monitored, checked and calibrated as necessary so that the approved levels set by the Council are not exceeded
29. Conditions 27, 28 and 29 will only come into effect if a nuisance is witnessed by a Council Officer.

### **Annex 3 - Conditions attached after a hearing by the licensing authority**

1. The premises garden on the ground floor will be closed and be cleared of patrons by 20:00hrs. The café terrace on the first floor (facing the road) will be closed and cleared of smokers by 21.00. The garden on the ground floor can be used as a smoking area for patrons up to 23:00 hours ( 22.30 on Sundays) and monitored by the Centre's staff for noise nuisance caused by patrons. Patrons should be asked to leave these areas if they are persistently noisy.

### **Annex 4 – Plans**

Reference Number: **0001-10-DR-1201 D01**

## Premises Licence Summary

### Licensing Act 2003

<b>Premises licence number</b>	LN/15498-021116	<b>Date of original grant*</b>	18 August 2015
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*\*An annual fee associated with this licence is to be paid on the anniversary of the original grant date.*

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>			
<b>ST LUKES CENTRE 90 CENTRAL STREET</b>			
<b>Post town</b>	London	<b>Post code</b>	EC1V 8AJ
<b>Telephone number</b>	0207 549 8181		

<b>Where the licence is time limited the dates</b>
Not Applicable

<b>Licensable activities authorised by the licence</b>
<p>Ground Floor</p> <ul style="list-style-type: none"> <li>- Dining Room ( Lunch Club )</li> <li>- Garden Room ( Conference Room )</li> <li>- Café</li> <li>- Cookery Scholl</li> </ul> <p>1<sup>st</sup> Floor</p> <ul style="list-style-type: none"> <li>- The Lounge</li> <li>- The Club Room</li> <li>- The City and Islington Meeting Room</li> <li>- The Café Terrace</li> </ul> <p>2<sup>nd</sup> Floor</p> <ul style="list-style-type: none"> <li>- The Studio</li> <li>- The St Luke Meeting room</li> </ul> <p>3<sup>rd</sup> Floor</p> <ul style="list-style-type: none"> <li>- The Loft</li> <li>• The provision of regulated entertainment by way of: <ul style="list-style-type: none"> <li>The performance of plays</li> <li>The exhibition of films</li> <li>Indoor sporting events</li> <li>Boxing or wrestling</li> <li>The performance of live music</li> <li>The playing of recorded music</li> <li>The performance of dance</li> </ul> </li> <li>• The sale by retail of alcohol</li> </ul>

## The times the licence authorises the carrying out of licensable activities

- The provision of regulated entertainment for the performance of plays:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for the exhibition of films:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for indoor sporting events:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for boxing or wrestling:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for the performance of live music:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for the playing of recorded music:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The provision of regulated entertainment for the performance of dance:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	22:30

- The sale by retail of alcohol:

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	23:00

**Gaming Machine Provision:**

Not applicable

**The opening hours of the premises:**

Monday	10:00	to	23:00
Tuesday	10:00	to	23:00
Wednesday	10:00	to	23:00
Thursday	10:00	to	23:00
Friday	10:00	to	23:00
Saturday	10:00	to	23:00
Sunday	10:00	to	23:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

On supplies

**Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence**

St Luke's Community Centre  
90 Central Street  
London  
EC1V 8AJ

**Registered number of holder, for example company number, charity number (where applicable)**

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol**

Paul Bambury

**State whether access to the premises by children is restricted or prohibited**

It is an offence to allow persons under the age of 16 years to be on the premises whilst it is open exclusively or primarily for the supply of alcohol for consumption on the premises unless they are accompanied by a person aged 18 or over. No unaccompanied person under the age of 16 years shall be permitted on the premises between 12 midnight and 5am if alcohol is supplied for consumption on the premises.

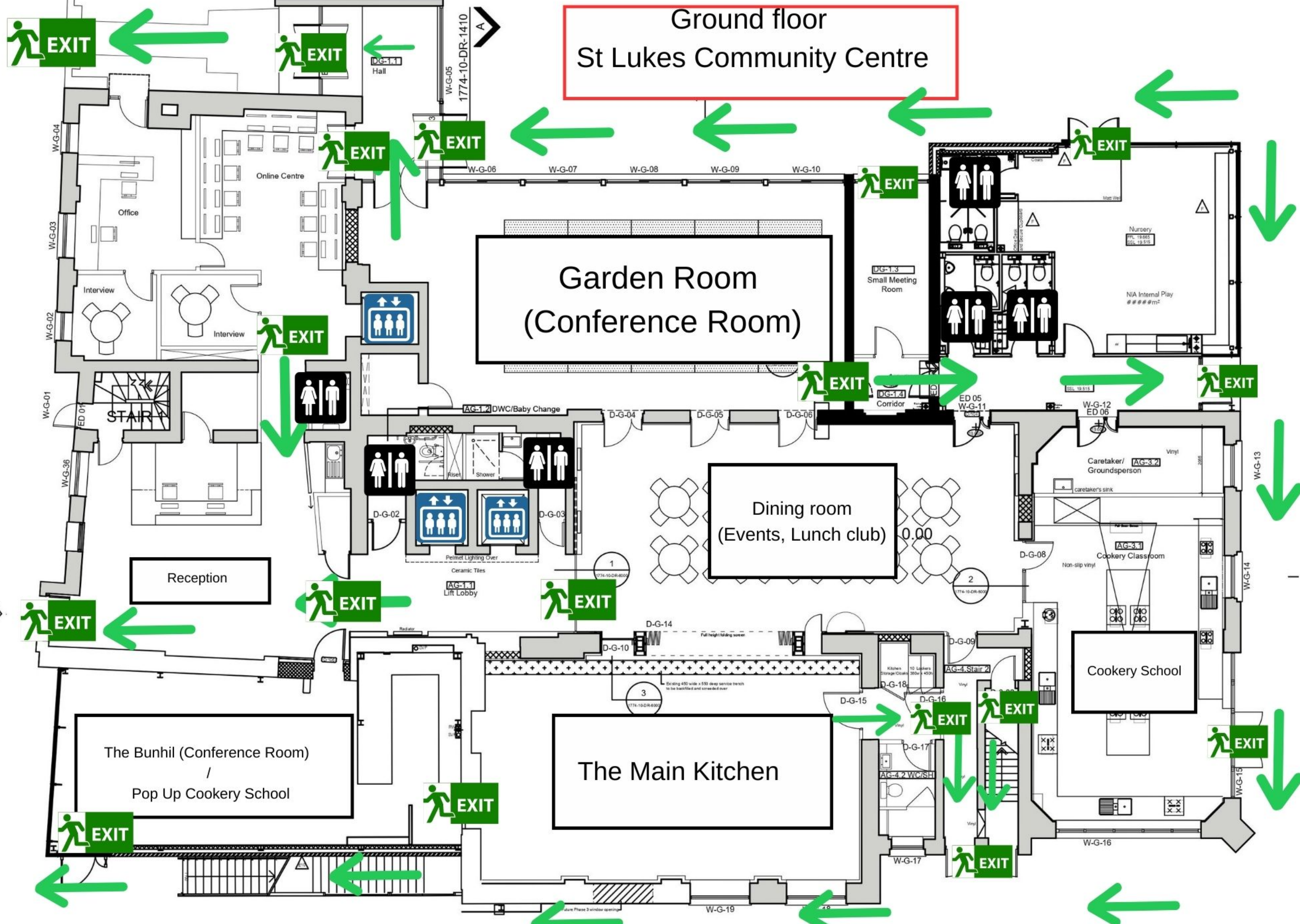
The premises manager shall vet all booking to ensure they comply with the Licensing Act 2003. This includes ensuring no booking are taken for person aged 15 – 25 years old, if the event takes place in the late afternoon or evening.

Islington Council  
Public Protection Division  
222 Upper Street  
London  
N1 1XR  
T: 020 7527 3031  
E: [licensing@islington.gov.uk](mailto:licensing@islington.gov.uk)

Summary

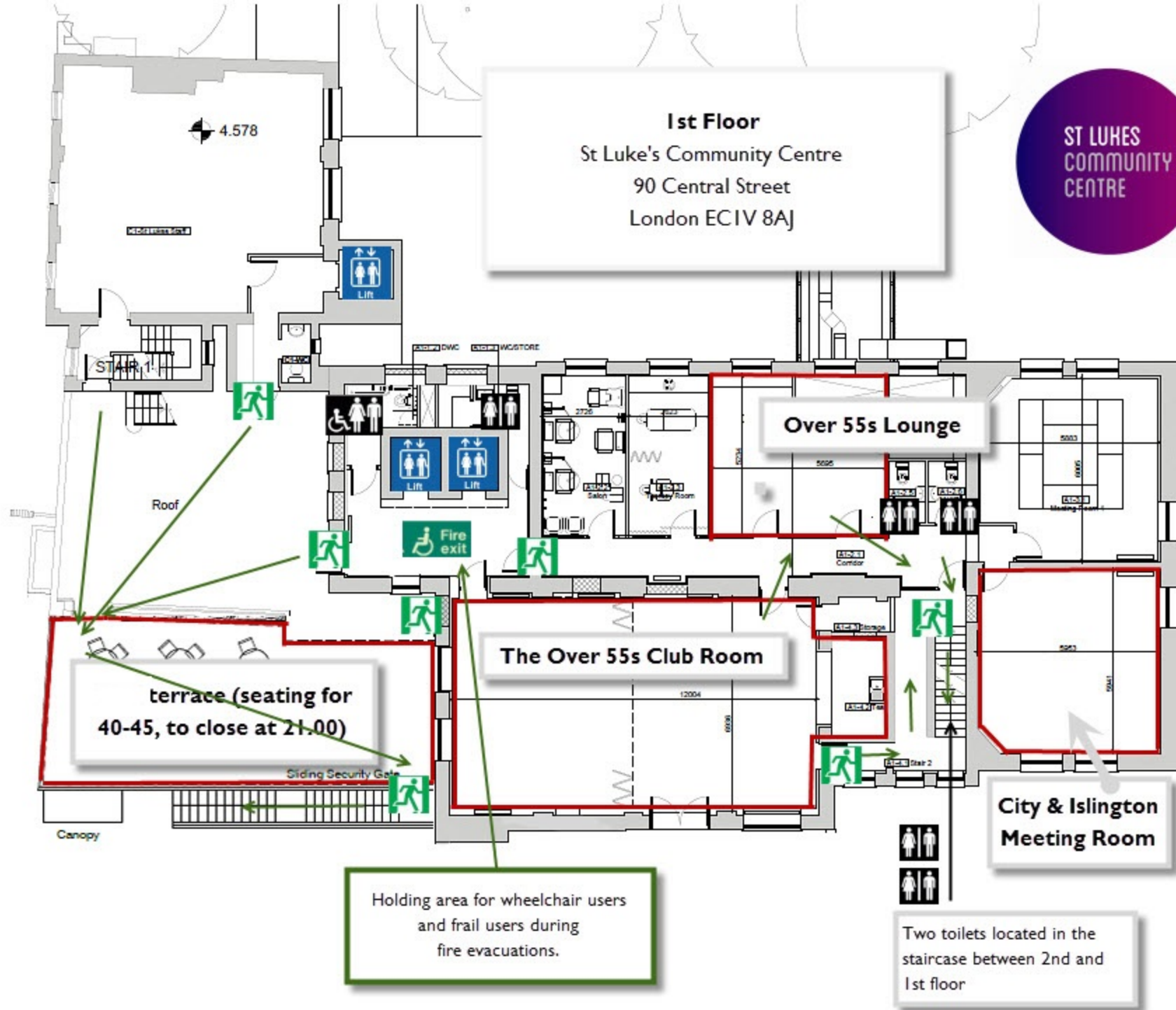


Ground floor  
St Lukes Community Centre



ST LUKES  
 COMMUNITY  
 CENTRE

**1st Floor**  
 St Luke's Community Centre  
 90 Central Street  
 London EC1V 8AJ



Do not scale off this drawing  
 Report all errors and omissions to the Architect  
 Dimensions to be checked on site

**SHEET INFORMATION**  
 Named by: ARCHITECT  
 Plot Date: 10 November 2010 16:30:18

Client:  
 St Lukes Parochial Trust

Project:  
 St Lukes Community Centre

Title:  
 First Floor Plan

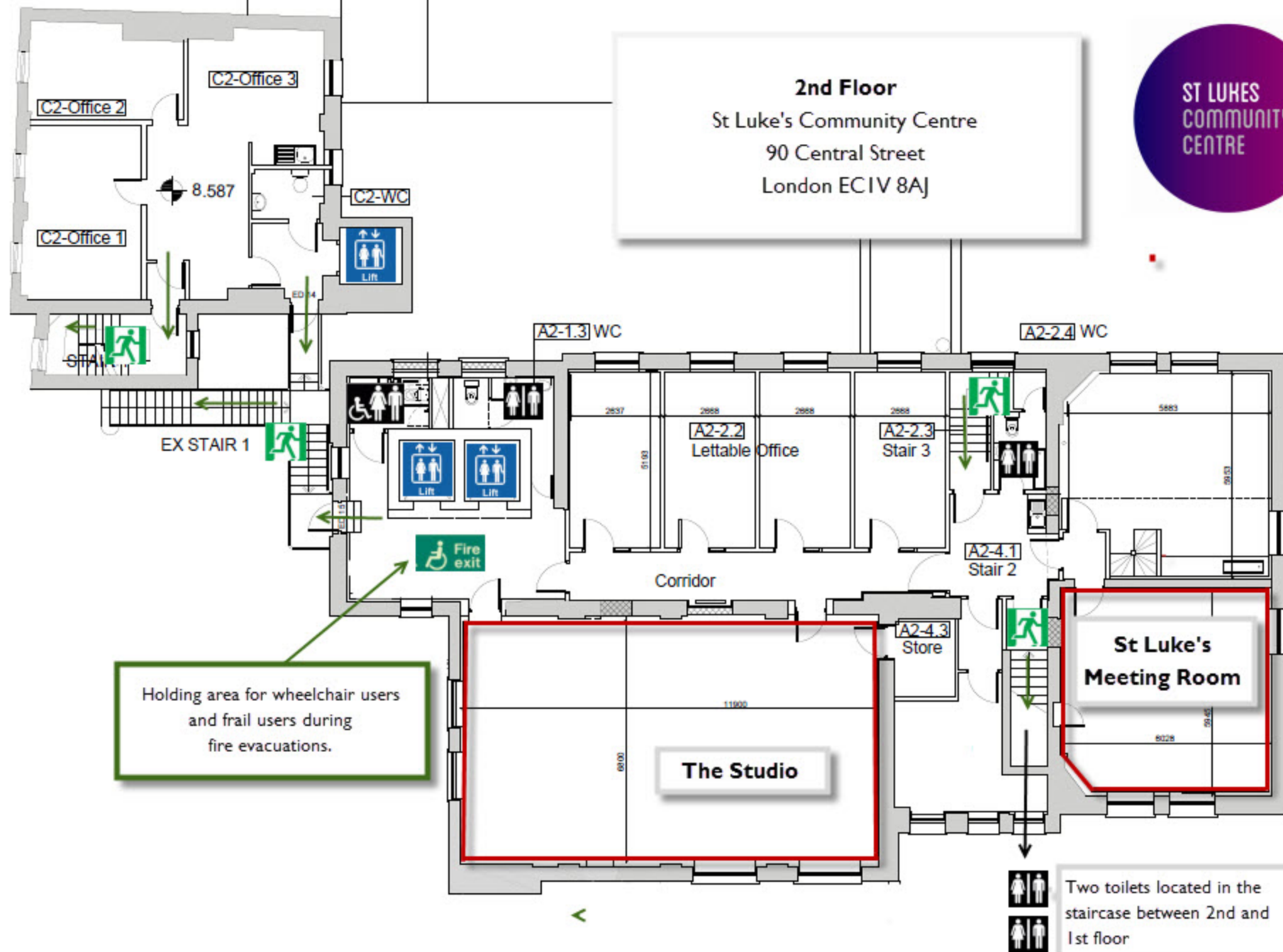
Drawing status:  
 Use

Scale: A3  
 NTS

Drawing No: 0001-10-DR-1201  
 Rev: D01



**2nd Floor**  
 St Luke's Community Centre  
 90 Central Street  
 London EC1V 8AJ



Holding area for wheelchair users  
and frail users during  
fire evacuations.

**The Studio**

**St Luke's  
Meeting Room**

Two toilets located in the  
staircase between 2nd and  
1st floor

Do not scale off this drawing.  
Report all errors and omissions to the Architect.  
Dimensions to be checked on site.

**SHEET INFORMATION:**  
 Prepared by: ADMINISTRATOR  
 Plot Date: 10 November 2010 16:30:18

Client:  
 St Lukes Parochial Trust

Project:  
 St Lukes Community Centre

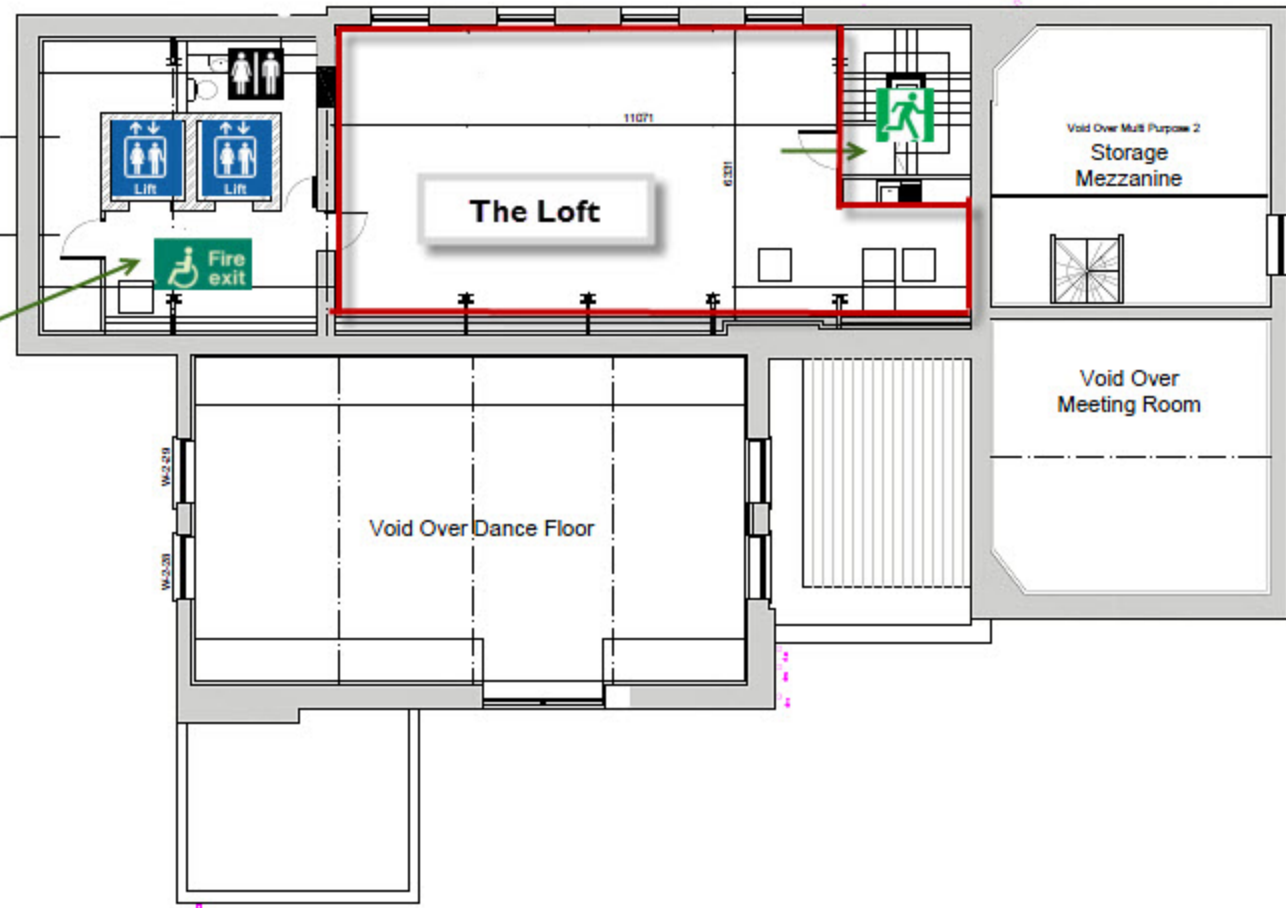
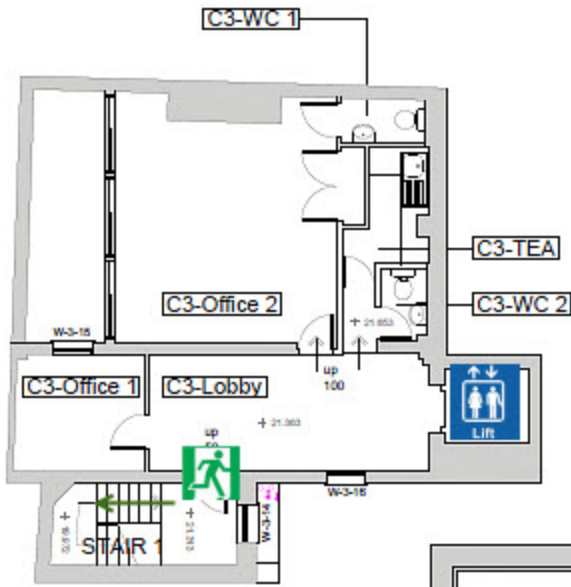
Title:  
 Second Floor Plan

Drawing status:  
 Use

Scale @ A3  
 NTS



**3rd Floor**  
 St Luke's Community Centre  
 90 Central Street  
 London EC1V 8AJ



Holding area for wheelchair users and frail users

Do not scale on this drawing  
 Report all errors and omissions to the Author  
 Dimensions to be checked on site

**SHEET INFORMATION:**  
 Formed by: ADMINISTRATOR  
 Plot Date: 10 November 2010 16:30:18

Client:  
**St Lukes Parochial Trust**

Project:  
**St Lukes Community Centre**

Title:  
**Third Floor Plan**

Drawing status:  
**Use**  
 Scale @ A3  
**NTS**

Drawing No: **0001-10-DR-1203** Rev: **D01**

\* required information

**Section 1 of 18**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

- System reference  This is the unique reference for this application generated by the system.
- Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
- Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
- Yes  No

**Applicant Details**

- \* First name
- \* Family name
- \* E-mail
- Main telephone number  Include country code.
- Other telephone number
- Indicate here if you would prefer not to be contacted by telephone

- Are you:
- Applying as a business or organisation, including as a sole trader
- Applying as an individual
- A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

- Is your business registered in the UK with Companies House?  Yes  No
- Is your business registered outside the UK?  Yes  No
- Note: completing the Applicant Business section is optional in this form.
- Business name  If your business is registered, use its registered name.
- VAT number   Put "none" if you are not registered for VAT.
- Legal status

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 18**

**APPLICATION DETAILS**

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

\* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Premises Contact Details**

Telephone number

*Continued from previous page...*

Non-domestic rateable value of premises (£)

124,000

### Section 3 of 18

#### VARIATION

Do you want the proposed variation to have effect as soon as possible?  Yes  No

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

Yes  No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

#### Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

Variation needed to add additional spaces to our current license. these include the Bunhill, Wellbeing hub and car park areas. These areas would mirror our current licensable activities and times.

### Section 4 of 18

#### PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will the schedule to provide plays be subject to change if this application to vary is successful?

Yes  No

### Section 5 of 18

#### PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will the schedule to provide films be subject to change if this application to vary is successful?

Yes  No

### Section 6 of 18

#### PROVISION OF INDOOR SPORTING EVENTS

Continued from previous page...

[See guidance on regulated entertainment](#)

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?

- Yes  No

### Section 7 of 18

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

- Yes  No

### Section 8 of 18

#### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide live music be subject to change if this application to vary is successful?

- Yes  No

### Section 9 of 18

#### PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

- Yes  No

### Section 10 of 18

#### PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

- Yes  No

### Section 11 of 18

#### PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

- Yes  No

### Section 12 of 18

#### PROVISION OF LATE NIGHT REFRESHMENT



Continued from previous page...

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

- Yes  No

**Section 13 of 18**

**SUPPLY OF ALCOHOL**

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

- Yes  No

**Section 14 of 18**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

no adult entertainment or services will be taking place

**Section 15 of 18**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Continued from previous page...

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

we are open on Xmas days normally for Xmas day lunches

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

**Section 16 of 18**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

*Continued from previous page...*

Clear Licensing Policy:

Regular Risk Assessment:

Collaboration and Communication:

Staff Training and Awareness:

Health and Safety Compliance:

Sound Management:

Age Verification and Child Protection:

Community Engagement:

Zero Tolerance and Enforcement:

Review and Adaptation:

Learn from past incidents and make improvements based on feedback and experience.

b) The prevention of crime and disorder

**Engage with Local Authorities:** Collaborate closely with local law enforcement agencies, such as the police, to share information and intelligence on potential trouble areas and individuals.

**CCTV Surveillance:** Install and maintain high-quality CCTV systems in and around the premises to deter and record criminal activities.

**Security Measures:** Employ trained security staff, ensure strict door entry policies, and use metal detectors or bag checks if necessary.

**Risk Assessment:** Regularly assess the potential risks of disorder, especially during high-traffic events, and implement measures to mitigate those risks.

c) Public safety

**Health and Safety Compliance:** Ensure the premises meet health and safety regulations, with adequate fire exits, emergency lighting, and other safety measures.

**Capacity Limits:** Strictly adhere to capacity limits to prevent overcrowding and create a safe environment for patrons.

**Staff Training:** Train staff in first aid, conflict resolution, and emergency response procedures to handle unforeseen situations effectively.

**Age Verification:** Implement strict age verification policies to prevent underage access to alcohol and entertainment.

d) The prevention of public nuisance

**Regular Maintenance:** Maintain the premises and equipment to prevent any potential sources of nuisance, such as broken glass, litter, or graffiti.

**Community Engagement:** Establish lines of communication with the local community to address concerns and complaints promptly.

e) The protection of children from harm

**Age Verification:** Ensure strict age verification processes for the sale of alcohol and admission to age-restricted events.

**Designated Areas:** Create designated areas for children, if appropriate, with suitable entertainment options and clear separation from adult areas.

**Supervision:** Ensure that children are appropriately supervised, and staff are trained to identify and report any concerns about child welfare.

*Continued from previous page...*

Zero Tolerance for Underage Drinking: Enforce a strict policy against serving alcohol to minors, and train staff to recognize fake IDs.

## Section 17 of 18

### NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

*Continued from previous page...*

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 18 of 18

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

540.00

### DECLARATION

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Ticking this box indicates you have read and understood the above declaration

*Continued from previous page...*

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="Paul Bambury"/>
* Capacity	<input type="text" value="Deputy Director of Operation"/>
* Date	<input type="text" value="05"/> / <input type="text" value="11"/> / <input type="text" value="2023"/> dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/islington/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

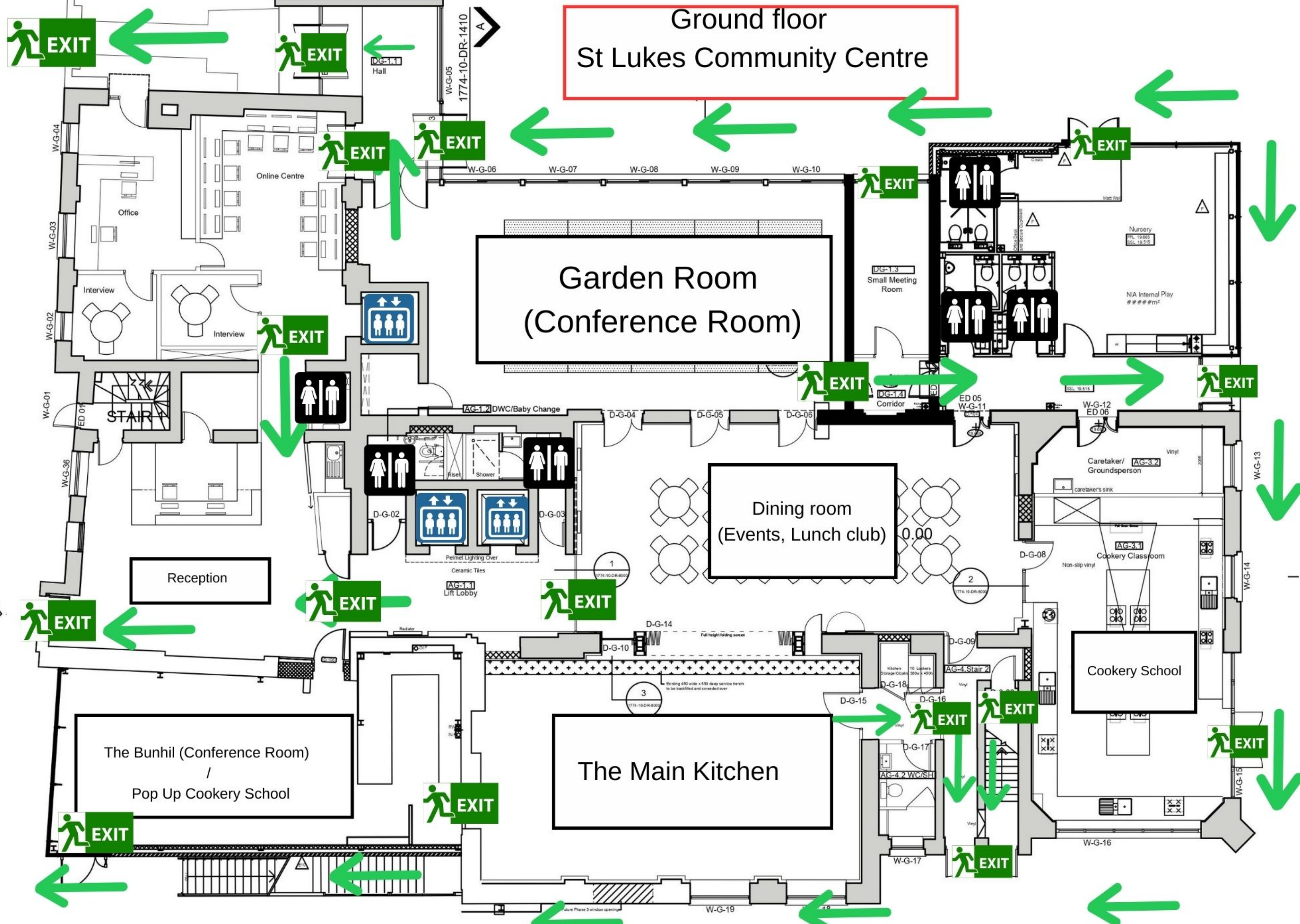
**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="varying Prem licence 2023"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [Next >](#)

Ground floor  
St Lukes Community Centre



St Luke's Community Centre



Wellbeing Hub





# St Luke's Wellbeing Hub

80 central street, EC1V



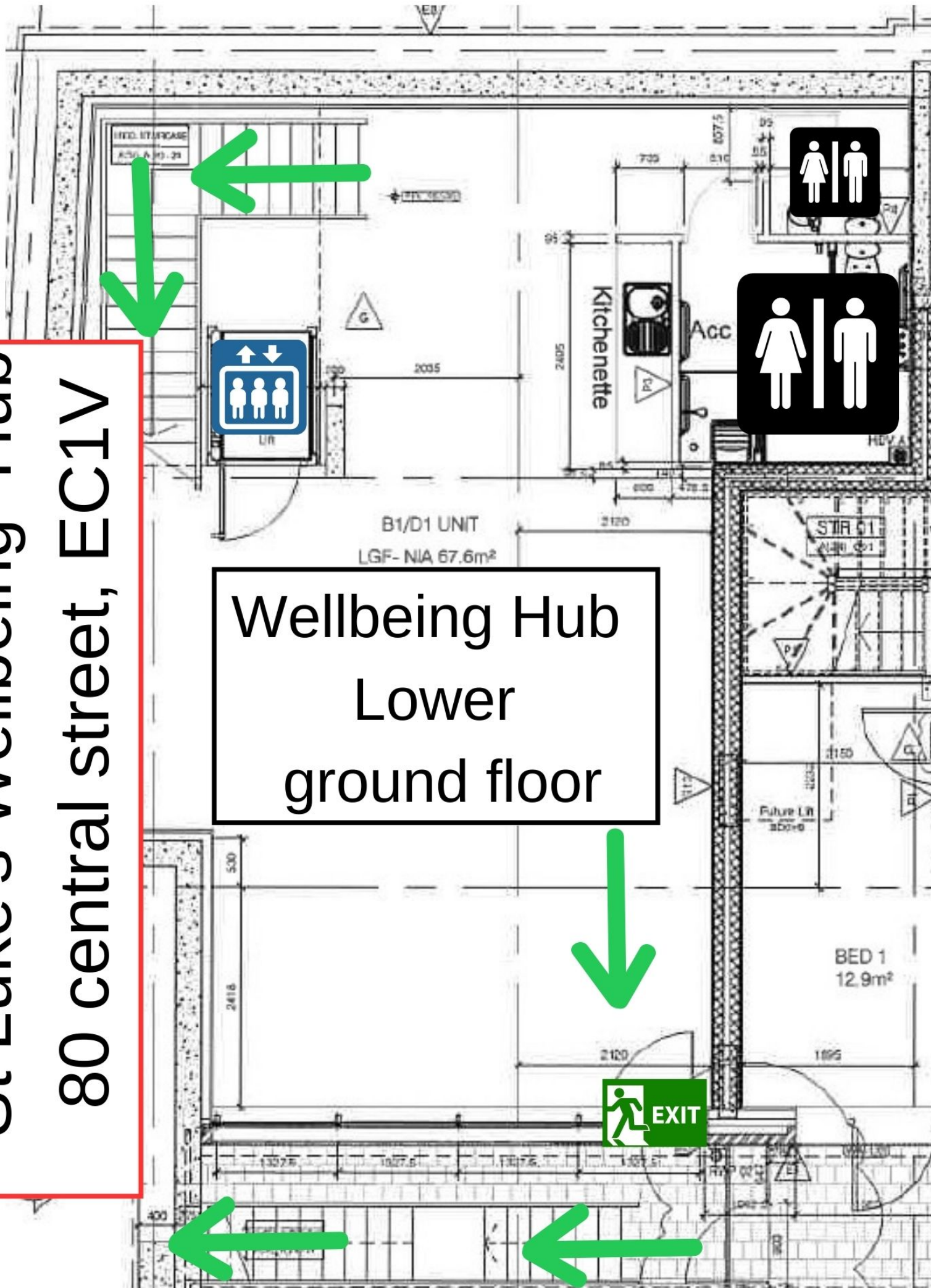
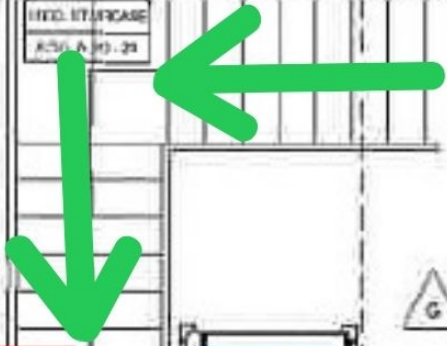
Wellbeing Hub  
ground floor

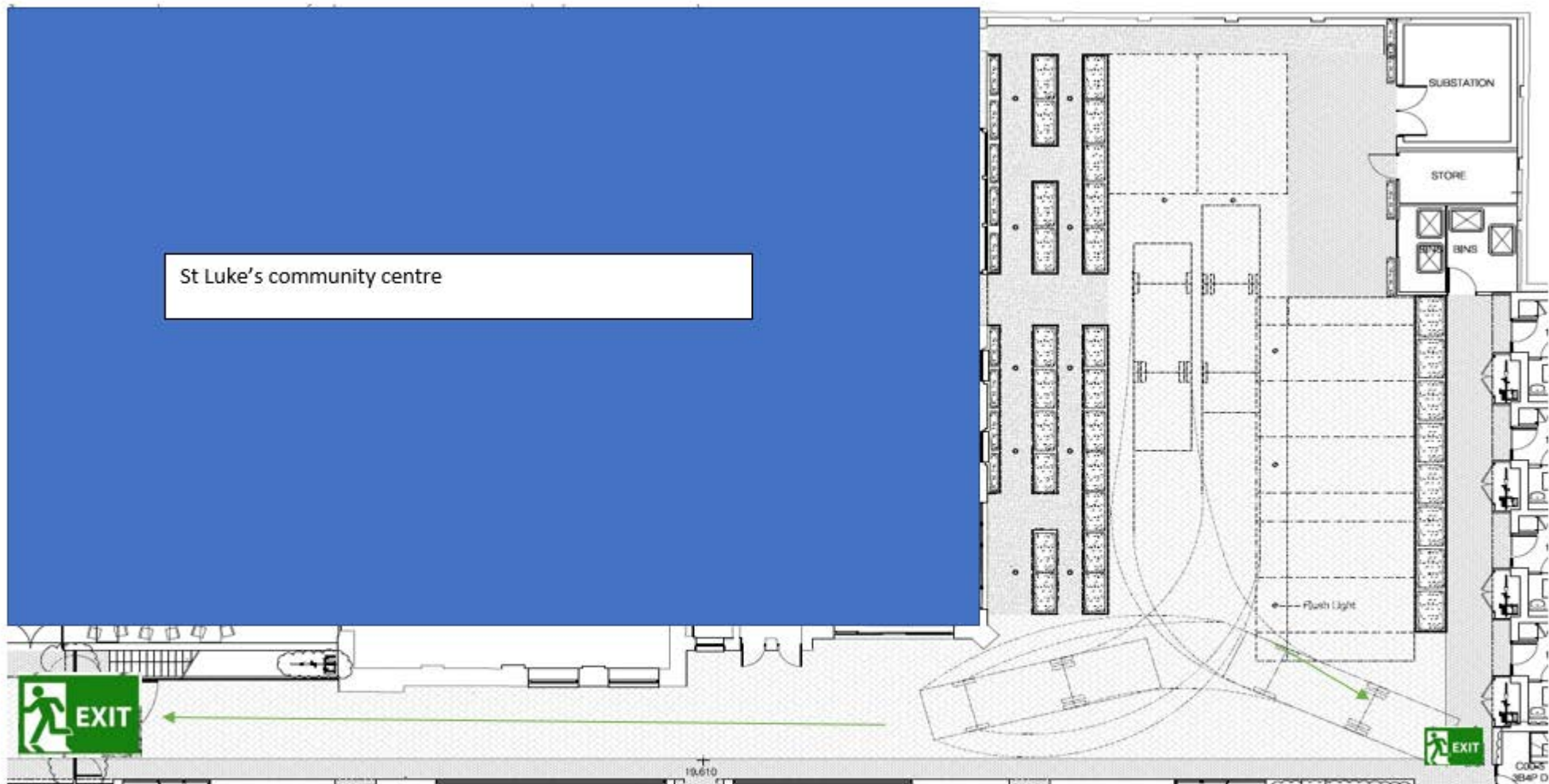


St Luke's Wellbeing Hub

80 central street, EC1V

Wellbeing Hub  
Lower  
ground floor





**St Luke's Community Centre Car Park**

**90 Central Street EC1V 8AJ**

**Whitton, Daniel**

---

**From:** myeaccount@islington.gov.uk  
**Sent:** 10 December 2023 13:49  
**To:** Licensing  
**Subject:** We have received your request

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



**Reference number: 3629824**

<b>Reference number:</b>	3629824
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**Form details**

<b>Form name:</b>	Premises licence application - representation form
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**Personal details**

<b>First name:</b>	████████
<b>Last name:</b>	██████
<b>Home address:</b>	██ ██████████ ██████████████████
<b>In what capacity are you making this submission?:</b>	Resident
<b>Telephone number:</b>	██████████
<b>Email address:</b>	██████████████████████████████
<b>Premises name:</b>	St Luke's Community Centre

<b>Full postal address of premises:</b>	St Luke's Community Centre, St Luke's Centre, 90 Central Street, London, EC1V 8AJ
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### Licensing objectives

<b>Public nuisance:</b>	As residents in this area it is a priority to keep the level of public nuisance as low as possible, creating more spaces for alcohol consumption, live music etc in our surrounding spaces could have a negative impact on this.
<b>Public safety:</b>	Privacy and safety are of the utmost importance to the residents in this building. There has already been issues with consistent theft of packages and criminal activities in the surrounding areas of the building. I fear creating more spaces like the ones proposed in such close proximity to our living spaces could exacerbate the current issues.

### Anonymous identity

<b>I wish my identity to be kept anonymous:</b>	Yes
<b>If you wish your name and address details to be withheld then please explain the reason::</b>	[REDACTED]

## Supporting documents

**By submitting this form I agree that this information shall be distributed as detailed in this form and supporting guidance notes on How to comment or complain about licensed premises:**

yes



[Contact us](#)

[Comments and complaints](#)

[Privacy statement](#)

[Data protection](#)

**From:** [Redacted]  
**To:** [Licensing](#)  
**Subject:** WK/230034839 - Premises Licence Application  
**Date:** 02 December 2023 11:24:55

---

[External]

Hello There,

I am a resident of Burnhill House and have just received a copy of the Premises Licence Application for St Luke's Community Centre, Central Street.

I am strongly against this as we do not need anymore noise and disruption than we already have, especially after 9pm. We have student accommodation that likes to party, this is disruptive enough.

There are a lot of school age children in the surrounding dwellings who do not need their sleep broken by the leaving of party goers etc at 23:00.

The Centre sits in a very residential area, please think of us as I am sure those having their parties etc will not when they exit the building.

[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

**Whitton, Daniel**

---

**From:** myeaccount@islington.gov.uk  
**Sent:** 18 December 2023 01:38  
**To:** Licensing  
**Subject:** We have received your request

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Reference number: 3633197**

<b>Reference number:</b>	3633197
--------------------------	---------

**Form details**

<b>Form name:</b>	Premises licence application - representation form
-------------------	--

**Personal details**

<b>First name:</b>	██████████
<b>Last name:</b>	████
<b>Home address:</b>	████████████████████ ██████████
<b>In what capacity are you making this submission?:</b>	Resident
<b>Telephone number:</b>	██████████
<b>Email address:</b>	████████████████████
<b>Premises name:</b>	St. Luke's Community Centre



<b>Full postal address of premises:</b>	90 Central Street, London, EC1V 8AJ
<b>Licence application reference number (if known):</b>	WK/230034839

## Licensing objectives

<b>Public nuisance:</b>	The opening and closing hours are of concern. This is a quiet, residential neighbourhood and the proposed activities run quite late during the week. It would be this flat's preference to end Indoor sports, showing of films, live music, performance of play, and performance of dancing to 10pm every day as a maximum.
<b>Public safety:</b>	Selling alcohol for consumption from 7am Monday-Sunday encourages alcoholism and loud, disorderly behaviour. It would be this Flat's preference to limit the selling of alcohol from 5pm-10pm Monday-Friday, and 12pm-10pm Saturday and Sunday.

## Anonymous identity

<b>I wish my identity to be kept anonymous:</b>	Yes
---	-----

**If you wish your name and address details to be withheld then please explain the reason::**

I prefer to be kept anonymous in case of any reprisals.

## Supporting documents

**By submitting this form I agree that this information shall be distributed as detailed in this form and supporting guidance notes on How to comment or complain about licensed premises:**

yes



[Contact us](#)

[Comments and complaints](#)

[Privacy statement](#)

[Data protection](#)

**Suggested conditions of approval consistent with the operating schedule**

1. No additional measures have been proposed.

**Conditions proposed by the Metropolitan Police**

2. The use of the external licenced area shall be limited to 9 dates per calendar year and between the hours of 9am and 8pm only. The Police and Local Authority Licensing Teams shall be notified of any such events not less than 7 days prior to the event.



Title: LocalAreaMap

Printed By:  
RO RO

Printed On:  
20-12-2023

20 m  
532142.23, 182562.80